

CRAFT/VENDOR APPLICATION
Christmas in Florence
Saturday, December 1, 2018 ~ 10 a.m. – 3 p.m.
Pre-Registration Deadline: November 20, 2018

NAME (FIRST) _____ (LAST) _____

BUSINESS / ORGANIZATION NAME _____

STREET ADDRESS _____

CITY / STATE / ZIP _____

PHONE (_____) _____ CELL # (_____) _____ FAX (_____) _____

WEBSITE _____ E-MAIL _____

BOOTH SPACE:

QTY _____ (8 X 6) SPACE (1st space \$20 – additional spaces \$15) Tables not included - chairs are provided... \$ _____

QTY _____ 8 ft TABLES \$5 (Tables are limited) \$ _____

QTY _____ Electricity access fee \$5 (spaces very limited- 1st come first served) \$ _____

ORGANIZATION IS NON- PROFIT (\$10 DISCOUNT) [only one discount allowed] \$ _____

I AM A FLORENCE COUNTY CHAMBER MEMBER (\$10 DISCOUNT) [only one discount allowed]..... \$ _____

TOTAL MONEY ENCLOSED (Returned checks are subject to NSF \$30 fee) \$ _____

Check here if you are willing to donate a door prize

Brief Description of Items Being Sold: _____

We reserve the right to refuse and/or remove any items deemed inappropriate during our Christmas Bazaar.

_____ By initialing, I understand that all spaces will be assigned on a first come first served basis. Payment in full is required to guarantee your space, and it is required before any space will be assigned. Payment will not be considered complete until your check clears the bank.

_____ By initialing, I understand that once made, any and all payments will not be refunded.

_____ By initialing, I acknowledge that I have read & accept the terms & conditions of this contract (vendor rules)

_____ By initialing, I hereby irrevocable grant the Florence County Chamber, the use of any right to publish any and all photographs taken or statement written or made by me at the Florence County Craft Show, for any and all advertising and promotional purposes.

_____ By initialing I understand that my vehicle will be moved before the start of the show to the vendor parking area and will not be moved back to loading areas till after the show is over.

VEHICLE YEAR _____ COLOR _____ MAKE & MODEL _____ Plate# _____

_____ By initialing, I understand that I hereby assume full responsibility for any personal injury or property damage caused by themselves or caused by others to them. It is further agreed that the Florence School District and/or the Florence County Chamber will not be held responsible for any damage, accidents, injuries or loss of product due to theft that may occur on site of the Craft Show.

SIGNATURE _____ DATE _____

Make checks payable to: FCCC Please mail applications & payments to:
Florence County Chamber of Commerce, P.O. Box 643, Florence, WI 54121
Contact fccrknepner@gmail.com 715-528-5999 M-F 7:00am – 4:00pm

Christmas in Florence
Vendor Exhibitor Information
Dec. 1, 2018 10am-3pm
Florence High School Gymnasium 425
Olive Ave., Florence, WI 54121

Booth Fee Rules

* Like/Share our event on Facebook

- All spaces will be assigned on a first come first (paid) serve basis. Be sure to indicate the number of spaces/tables requested.
- Include a self-addressed stamped envelope for written confirmation if desired. **No phone confirmations.**
- Payment in full is required to guarantee your space, and it is required before any space will be assigned.
- Payment will not be considered complete until your check clears the bank. There will be a \$30 service charge for any checks returned for insufficient funds.
- Checks may not be cashed immediately. It may take up to one month. Payments will not be refunded for any reason.

Set-Up Times

- We will arrive Saturday morning by 8am for set up.
- All vendors must arrive by 9am or their space may be re-assigned. If you are unable to make the show, call us so we can fill that spot. Chairs are provided.
- All booths must be ready for business by 10am.

Vendor/Facility Rules

- No chairs or displays are allowed in the aisles. Fire exits and aisles must be kept open at all times.
- No items may be used that could damage or destroy the floors or walls.
- Vendors will be instructed where to unload/load.
- All trash from your booth must be disposed of prior to your departure.
- Parking in the area is limited. For that reason, please move your vehicle away from the building after unloading and park behind the school.
- Tear down prior to 3pm is prohibited.
- We reserve the right to reject any items deemed inappropriate.
- All spaces are assigned. Relocation or switching will not be permitted.
- All vendors will be kept in the HS gymnasium. Vendor locations will be assigned on a first-come, first- paid basis. The HS hallway will be our overflow if needed.
- Food available to purchase-Staff will take food orders for your convenience.
- The High School is a non-smoking facility. No carry-ins of any alcoholic beverages will be allowed.
- No overnight parking allowed.
- If you fail to follow these guidelines, you will not be allowed back in the future.

Door Prize Donation

The Florence County Chamber of Commerce is a 501c6 organization

Contributions to our door-prize drawings are tax deductible.